



BLÖCKER

Components and Fabrics for Pleated Blinds and Double Shades

Data protection statement for business partners

This data protection statement for business partners informs you about the processing of your personal data at the Blöcker Branch of Hunter Douglas Holding GmbH & Co. KG (hereinafter abbreviated as "Blöcker").

According to Art. 4 lit. 1 of the General Data Protection Regulation (GDPR), your personal data include all information relating to, or that can be related to, your person, in particular by reference to an identifier such as a name or an organization or customer number with which you can be identified.

We provide this data protection statement for business partners so that we, as the controller, can explain the data processing procedures relating to our suppliers, customers and business partners (collectively called "**business partners**") and their employees who are in contact with Blöcker.

Extent

This statement applies if you are an independent business partner of Blöcker (e.g. as a supplier, customer or consultant) or an employee of a business partner who interacts with Blöcker on behalf of the business partner.

Categories of personal data and data sources

Blöcker processes the following personal data of your company or of third parties (e.g. your line managers, authorities or public resources):

- **Personal data relating to independent business partners:** Name, business contact details, offered services or products, contract information, contents of communications (such as emails or official letters), payment information, invoice information and course of business relationship
- **Personal data relating to the employees of a business partner:** Name, business contact details, employer's name, title/position and contents of communications (such as emails or official letters)

Purposes of the data processing and legal basis for the data processing

Blöcker processes your data for the following purposes:

- To perform your contractual obligations in accordance with Art. 6 para. 1b GDPR, i.e. the preparation for, conclusion, implementation and termination of a contract about products or other agreements with you or third parties.
- As part of the balancing of interests according to Art. 6 para. 1 f GDPR: If required, we process your data beyond the actual performance of the contract in order to protect our legitimate interests or the interests of third parties. e.g. processing in internal telephone and contact lists (intranet), internal and external communication, transfer of data within the company for internal administrative purposes e.g. in project management, safeguarding of IT security and IT operations, measures to protect buildings and plant (e.g. access controls), business management measures and measures to further develop services and products, risk control in the company group, prevention of criminal acts, assertion of legal claims and defence in the event of legal disputes, marketing measures such as sending newsletters to customers, preparation, implementation and evaluation of trade fair attendances, procurement of products and services, preparation of customer contracts, application, implementation and settlement of funding projects etc.
- Based on your consent pursuant to Art. 6 para. 1a GDPR, to the extent that you have consented to the processing of your personal data for specific purposes, e.g. newsletter sign-up, etc.



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- Based on the legal requirements of Art. 6 para. 1 c GDPR, i.e. various legal obligations, e.g. § 257 of the Commercial Code and § 147 of the Fee Ordinance and GoBD on the storage of data relevant to taxes, the Social Code and other relevant acts.

Recipient categories

Within our company, only employees who required the data to perform our contractual and legal obligations are given access to your data.

Service providers and assistants contractually obligated by us can receive data for these purposes, if the persons involved are obligated to maintain confidentiality and written instructions under data protection law are observed. These are mainly companies from the categories listed below:

Support/maintenance of EDP-IT applications, website providers, archiving, call centre services, destruction of documents and data carriers, purchasing/procurement, collection of receivables, lawyers to assert or defend against legal claims, payment card processing, such as of credit cards, letter shops, marketing agencies, tax advisors to draw up monthly and annual financial statements, postal and transport services, payment transactions.

Moreover, third parties may receive data for specific purposes, if this is required to prepare for, follow up on, implement or terminate a contract with you or third parties as part of your contractual relationship for the above data processing purposes and for the statutory purposes of processing data or if you have given your consent.

Retention period

Blöcker and our service providers will save the personal data for as long as this is required until our obligations have been met. The data are saved for as long as this is required for the purpose according to the applicable data protection law. As soon as Blöcker no longer requires the data to perform the contractual or legal obligations, these are removed from our systems and records and/or measures are taken so that your personal data are anonymized as required so that they can no longer be identified except where we must retain your personal data to observe legal or supervisory obligations to which Blöcker is subject. E.g. based on statutory retention periods resulting from the Commercial Code or Tax Code which are usually between 6 and 10 years or to protect evidence during a limitation period which is normally 3 years but may be up to 30 years.

Your rights

If you have given your consent for specific processing activities, you can revoke these at any time with effect for the future. This revocation will not influence prior processing of data.

According to the applicable data protection act, you have the right to:

- a) view your personal data
- b) demand correction of your personal data
- c) request deletion of your personal data
- d) require processing of your personal data to be restricted
- e) request the transfer of your personal data
- f) object to the processing of your personal data.

Please note that the above laws may be restricted by national law.

Right to information: You have the right to receive a confirmation from us as to whether we process your personal data and have access to these data. You can receive access information e.g. on the purpose of the processing, the categories of personal data, the data subjects and the recipient or



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categories of recipients. However, this is not an absolute right and the interests of other persons can restrict your access right. You have the right to receive a copy of the personal data processed by us.

Where you request further copies, we may charge an appropriate fee to cover administrative costs.

Right to erasure (right to be forgotten): Under certain circumstances, you have the right to erasure of the personal data concerning you.

Right to restricted processing: Under certain circumstances, you have the right to demand that we restrict the processing of your personal data. Under these circumstances, the corresponding data are market and only processed for a specific purpose.

Right to data portability: Under certain circumstances, you have the right to receive the personal data made available by you in a structured, commonly used and machine-readable format and are authorized to transfer these data to another company without restrictions.

You have the additional right to lodge a complaint with the competent supervisory authority.

Right to object according to Art. 21 GDPR

The data subject has the right for reasons resulting from your special situation to object to the processing of the personal data concerning you at any time where the data are processed based on Art. 6 para. 1 lit. e or f.

Since Blöcker processes and uses your personal data primarily for the purpose of the contractual relationship with you, Blöcker generally has a legitimate interest in processing your data, which in turn cancels out your application for a restriction. In order to exercise this right, please contact us as outlined in the "Questions" section.

Blöcker does not use automated decision-making pursuant to Art. 22 para.1.4 GDPR.

Questions:

If you have any questions regarding the notification or your rights, please contact us at info@bloecker.de.

You can reach the Blöcker data protection officer under the following contact details:

BITsic -Data protection and information security-

Mr Paul Köhler

Email: datenschutz@bitsic.de

Website: www.bitsic.de